The Illinois Water Resources Center (IWRC) is looking for a full time, 12-month academic professional staff member to coordinate outreach and special projects. Water quality outreach, particularly related to nutrient loss reduction in Illinois will be a large component of this position. IWRC celebrates its 50th anniversary at the University of Illinois in 2015 and receives core funding from USGS through the Water Resources Research Institutes program.

The person in this position will be part of the IWRC team and will report to the IWRC director.

LOCATION: Illinois Water Resources

Specific responsibilities are as follows:

- Conduct outreach for science-based water resource initiatives in Illinois under the guidance of the IWRC director and project partners, including facilitating meetings and working groups, developing outreach materials, presenting to stakeholders, and working with user communities to maximize impact.
- Organize and facilitate water conferences and meetings, including working with an advisory committee, reviewing and selecting scientific papers, coordinating student poster competitions (including judging student posters), working with an events coordinator on conference logistics, and related activities.
- Coordinate project reporting and assist with proposal writing to support ongoing programs and new initiatives.
- Work with user groups the IWRC director to help identify knowledge gaps, emerging issues and outreach strategies to fill those gaps.
- Translate water quality research into outreach materials for various audiences.
- Drawing on current water news and research, maintain the IWRC website, social media feeds, and other publications.
- Occasional travel may be required.

Administrative Relationship: Position is administratively responsible to the Director, Illinois Water Resource Center.

Program Relationship: Position is programmatically responsible to the Director, Illinois Water Resource Center.
Qualifications:

Required

- Master’s degree in natural resources, civil engineering, or closely related field.
- Demonstrated ability to translate science into outreach materials.
- Experience facilitating meetings, planning conferences, and/or presenting science-based information to lay audiences.
- Knowledge of water resource issues, particularly related to water quality and nutrient loss in Illinois.
- Ability to work independently and as part of a team.
- Strong written and oral communications skills.
- Ability to travel, occasionally overnight.

Preferred

- Familiarity with waste water treatment processes, agricultural practices, stormwater, and/or other water quality issues in Illinois.
- Experience working with various stakeholders including students, state agencies, other Illinois universities, and environmental groups.

Additional Information

The position is a full-time, benefits-eligible, non-tenure academic professional position appointed on a 12-month service basis. The expected start date is as soon as possible after the closing date. Salary is commensurate with experience and qualifications.

Application Procedure: To apply, go to http://go.illinois.edu/A1400414. Log in to your account and upload a cover letter and resume, as well as the names and contact information of three professional references. Transcripts may be requested at a later date. To receive full consideration, all requested application materials must be submitted via the online system by the close date of August 22, 2014.

For further information about the position please contact Lisa Merrifield at lmorrisn@illinois.edu. For technical assistance with the online application process, call 217-333-6747 or email jobs@illinois.edu.

Illinois is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, or status as a qualified individual with a disability. Illinois welcomes individuals with diverse backgrounds, experiences, and ideas who embrace and value diversity and inclusivity (www.inclusiveillinois.illinois.edu).