

UNIT 3 LAKE/MCHENRY EXTENSION COUNCIL MEETING MINUTES, MAY 24, 2016

Call to Order: The meeting was called to order at 6:30 p.m. by Chair Vickie Brown.

Roll Call: James Reaves, Vickie Brown, Barbara Roberts, Carolina Schottland, Ray Thorton, Tom Weber, Henri Sanan, Margaret Schneeman, Shawna Huley and Stephanie Holt were in attendance.

Minutes: The minutes of the March 22, 2016 meeting were reviewed and approved as presented by a motion from Carolina Schottland and a second by Ray Thorton.

Director's Report: Director Reaves reported on the following items.

- Budget Update
 - There is still no state budget, so Extension is continuing to conservatively operate on reserve funding. If no budget by July 1, 2016 or January 2018, a contingency plan will be implemented with campus approval. All fiscally responsible options will be reviewed. Unit 3 is currently operating with minimum staffing.
- Regional EPC Meetings Update
 - June 25, 2016, Extension Foundation Annual BBQ and Car Show, 9 a.m. – 5 p.m., Extension Grounds, Grayslake
 - July 9, 2016, McHenry "Garden Walk", 9 a.m. – 4 p.m., McHenry County, Various Locations
 - July 27 – July 31, 2016, Lake County Fair, Lake County Fairgrounds
 - August 3 – 7, 2016, McHenry County Fair, McHenry County Fairgrounds
 - September 25, 2016, McHenry County "Farm Stroll", McHenry County, Various Locations
- Positions Update
 - Two open positions, Extension Coordinator position and SNAP Community Worker. Both are grant-funded positions.
- Target Grant \$33,000
 - New this year, the Extension is the recipient of a \$33,000 grant from Target. Grant funding is to be utilized for programming that would impact/involve at least 375 low income youth.

Youth Report: In the absence of Youth Board Member, Charlotte Roberts, Barbara Roberts gave a brief summary from the written report provided by Charlotte Roberts.

- The Lake County 4-H Ambassadors will be making 4-H promotional posters for display at the Lake County Fair at their June meeting.
- The first Legislative Connection for Speak For Illinois 4-H took place on April 5 – 6, 2016 at the State Capitol in Springfield. Charlotte Roberts participated along with about 40 other SPIL4-H state members, who spoke with dozens of senators and representatives about the importance of Illinois 4-H and budget funding to the Illinois Extension during their two days.
- Wagner Farm will host their annual Dairy Breakfast on June 11, 2016, from 8 a.m. – 1:00 p.m. All are invited and encouraged to attend.
- The Lake County Fair will take place from July 27 – July 31st and 4-H Visual Arts and General project judging will be on July 23rd and 24th.

Staff Reports: Director Reaves said that the next quarterly staff meeting will be held on June 3, 2016, and presented a staff summary/report to date.

Old Business:

- Director Reaves asked all members to assist with marketing and event day volunteering for the Extension Annual BBQ Fest and Car Show on June 25, 2016. Posters were provided for posting, and pre-sale tickets were provided and are due back one week prior to June 25th.
- Discussion followed on the three fundraisers that are done for the Extension (Fair pop sales, Annual BBQ and the Annual Extension Gala) and several new ideas were discussed.

New Business:

- New Members
 - Director Reaves reported that new members are currently being sought. Any recommendations are welcome and encouraged. Sixteen members would be the goal for the board.
- 2016-2017 New Format
 - Director Reaves stated that there will be an educator od program coordinator at each meeting to help provide even more information and insights about extension programs.

Next Meeting Date: It was announced that the next council meeting will be September 27, 2016 at the Lake County Extension Office in Grayslake. This will be the first meeting of the new year.

With no further business to conduct, the meeting was adjourned at 7:40 p.m. by Chair Vickie Brown.